Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Asexual & Ally Programs & Services

Job Title: LGBTQA+ Resource Center Peer Mentor (Undergraduate)

Hours Per Week: 3-4 hours/week  
Position Reports to: Pat Tetreault, Ph.D.
Work Location: 346 Nebraska Union  
GPA Requirement: 2.5 Every Semester

Position is available: August-May (Academic Year)

Position Description:
Mentors are second-year or upper class students who identify as LGBTQA+, understand what it's like to be new at UNL, and can help incoming or first-year students find the campus resources and opportunities available to help them be successful. Mentors are available to answer questions and help students participate in a number of group and community events. Their primary responsibility is to assist student mentees with their social, and personal transition to at UNL as an LGBTQA+ student while providing academic and professional resources with the support of the resource center staff. Each mentor will be responsible for mentoring one group of students; attending development sessions and program events; and serving as a representative of the LGBTQA+ Peer Mentor Program.

Group Structure: Each mentor-mentee group has 5-8 students, including the mentor. The groups meet for activities and attend events together. The mentor meets with each group member individually once a month. The LGBTQA+ mentors are responsible for representing and promoting the LGBTQA+ Resource Center’s mission and values both on and off campus. Mentor groups work together to help each other make a smooth transition from high school to college; and to help student mentees become integrated with the LGBTQA+ student body and UNL community.

Responsibilities:
1. Plan at least one event on campus per month with mentee group and/or mentoring program.
2. Meet with each mentee at least once a month one-on-one.
3. Check in weekly or bi-weekly with mentees (as needed).
4. Staff the LGBTQA+ Resource Center for one hour a week.
5. Attend all mentor staff meetings and any other meetings with the peer mentor coordinator or graduate assistant.
6. Maintain open communication with the LGBTQA+ Resource Center staff, particularly the PMC.
7. Abide by University policies and confidentiality rules.

Benefits
1. Personal and professional development.
2. Contribute to the betterment of our peers, community, and campus.

Qualifications:
1. Excellent communication skills, detail oriented, positive attitude and good work ethic.
   a. Strong organization and time management skills.
   b. Ability to empathize with mentees and provide guidance.
2. Warm, welcoming, and non-judgmental personality.
3. Practices good time management and study habits.
4. Desires to make personal and professional connections with peers and Center staff.
5. The ability to:
   a. Work independently.
   b. Work well as part of a team (other mentors, LGBTQA+ Center staff, etc).
   c. Learn about, and provide information about the center, our programming and services.
6. Reliable and responsible fulfillment of job responsibilities.
7. Interested in and committed to working with the LGBTQA+ student population.
8. Ability to welcome, include, and engage mentees and others.
9. Seek the guidance of the LGBTQA+ Center Staff, including the Director, as needed.