STUDENT INVOLVEMENT
UNIVERSITY OF NEBRASKA-LINCOLN

Graduate Assistant – Gender Programs PREVENT Coordinator

Student Involvement creates and models inclusive environments where students find opportunities for personal and professional development. We integrate in-class and out-of-class learning to provide positive experiences through programs, services, and events.

9-month Graduate Assistantship

Hours per Week:  20

Position Reports to:  Jan Deeds, Ph.D.

Basic Function:  The PREVENT Coordinator Graduate Assistant coordinates the development, scheduling and presentation of relationship/sexual violence prevention and bystander intervention programs; oversees the recruitment, training and supervision of PREVENT peer educators; maintains records of program requests, peer educator participation, and program attendance; and in conjunction with the Associate Director develops and implements plans to improve and increase PREVENT’s effectiveness and prominence in UNL’s strategy to meet Title IX and VAWA Act goals.

Student Involvement Responsibilities  15%
1.  Participate as an active staff member in all Student Involvement training, orientation, and staff development meetings, programs and committees.
2.  Assist in the development of collaborative projects with other SI content areas whenever possible.
3.  Assist in the development of collaborative projects with other campus offices/department/divisions as opportunities arise to help achieve the goals and mission of Student Involvement.
4.  Assist students and other customers of Student Involvement as needed.

Project Responsibilities  85%
1.  Collaborate with PREVENT members to create and present relationship/sexual violence and bystander intervention programs.
2.  Recruit, train and supervise peer educators that reflect the many identities present on campus.
3.  Establish communication and collaborative projects with campus organizations that share violence prevention goals and/or serve specific campus populations (for example residence halls, Greek chapters, international student organizations, student government, LGBTQ+ Resource Center, OASIS)
4.  Collect and report statistics and information related to PREVENT.
5.  In conjunction with the Associate Director develop, implement and evaluate PREVENT peer educator training modules.
6.  Assist the Associate Director in the development, implementation and evaluation of relationship/sexual violence and bystander intervention presentations for students, staff and faculty.
7.  In conjunction with the Associate Director and the PREVENT student leaders develop marketing plans to raise awareness of PREVENT presentations and peer educator opportunities.
8.  Assist the Associate Director in facilitation of Gender Programs staff/volunteer training and development activities.
9.  Assist with other programs and activities as assigned.

Special Qualifications:
•  Acceptance in the masters or doctoral counseling psychology or educational administration program preferred, related areas will be considered.
•  Knowledge of or strong interest in sexual assault/relationship violence prevention theory.
•  Voices of Hope or other victim services agency volunteer training preferred.

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